

North Haven Public Schools  
North Haven, Connecticut

**FINANCE AND OPERATIONS  
MINUTES**

March 6, 2014 6:00 p.m.

Attendance: Anita Anderson, Alicia Clapp, Jennifer Cecarelli, Wesley O'Brien, Robert D. Cronin, Ph.D., Kristine Carling, Director of Finance, Operations and Human Resources

1. Fiscal 2014 budget report and transfers

Mrs. Carling informed the committee that she implemented a budget freeze at this time. The insurance company informed Mrs. Carling that we will recover most of the money (less our deductible) from the pipes freezing at Ridge Road.

There is a leak problem at the middle school which is being addressed. Students were moved out of sections of school while sections B, C and D hallways are being repaired. They are putting seals and vinyl insulation in those areas with leaks. Serve Pro has come into the Middle School as well to help with preventative measures. An insurance adjuster has been out to assess the Middle School. We have not gotten notification as to how much is going to be covered by the insurance company, but Mrs. Carling stated she will definitely keep the Board informed.

Mrs. Carling reported that there is a deficit in tuition and transportation accounts. Mrs. Carling stated that \$1.5 million in grants has not been received to date, and should offset some of these deficits. She reported that most of this money is coming from excess cost and some from the security grant.

2. Cafeteria contract

This week interviews were held with the two food companies who have bid on the cafeteria account. Mrs. Carling stated that she has not awarded the contract to date, but is in the process of contacting references, etc. and is leaning towards signing Chartwells for another contract.

3. 2014-2015 Budget update

The Board of Education met in January and submitted a 3.7% budget increase to the Board of Finance.. Mrs. Carling stated that the budget has not yet been approved by the Board of Finance and is expected to be in March by the Town.

The Board of Education agreed to hold a Special Meeting on March 20, 2014 at 6:00 p.m. This meeting will be after the Town approves the Board of Education Budget and if any adjustments need to be made can be done so at this Special Meeting.

4. Other Matters, if needed

Anita Anderson asked Mrs. Carling if she is into any grants for 2014-2015. Mrs. Carling responded that Melinda McKenna and Carol Ardito are working on the Perkins Grant again for the 2014-2015 school year. This grant was written and received for the 2013-2014 school year and \$25,000 received from the Perkins Grant. Tablets and engineering software was purchased this year and the district is hopeful that the grant

will be approved again next year. The first lease payment for the computers is going to be made with technology grant money.

Building committee – Mrs. Carling reported that the Building Committee interviewed four architects for the new Middle School project. They have selected Perkins Eastman to be the architects. The Committee is in the process of scheduling some working sessions at this time.

Meeting adjourned at 6:40 p.m